

DRS. SINGH AND BHULLER TRI-CITIES
OUTSTANDING EDUCATOR OF THE YEAR AWARD

Application Guidelines

BACKGROUND and PURPOSE:

Neena G. Singh, M.D. and Gurpal S. Bhuller, M.D. established the Singh-Bhuller Outstanding Educator of the Year Award (the award) in December 2002. The purpose of the award is to annually recognize an outstanding educator teaching in Hopewell, Petersburg, Colonial Heights and Prince George County public schools and to motivate them to maintain standards of excellence. The award consists of a \$3,000 grant to be given to one teacher to enhance his or her teaching skills. The award is administered by John Randolph Foundation.

POLICY:

The award is available to any educator possessing a current Virginia teaching license, teaching in Hopewell, Petersburg, Colonial Heights or Prince George County public schools and nominated a fellow educator. Teachers holding provisional licenses are not eligible to participate in the program. All nominations and awards are made without regard to race, color, religion, sex, national origin, age or disability. Neither teachers retiring from the profession at the end of the school year nor John Randolph Foundation Trustees, employees and their immediate families (parents, spouses, and siblings) are eligible for the Award.

APPLICATION PROCEDURE:

In addition to completing the online [award application](#), each candidate must provide the following information:

- I. **Professional Development.** In outline form, list 1) colleges and universities attended, including post-graduate studies, and indicate degrees earned and dates of attendance; 2) teaching employment history, and indicate dates of employment, grade level and subject area; 3) professional association memberships, including information regarding offices held and other relevant activities; 4) activities in staff development and the training of future teachers; and 5) awards and other recognition of your outstanding teaching.

- II. **Extra-Curricular Activities and Community Involvement.** Describe your extra-curricular activities at school and outside of school, as well as your commitment to your community through service-oriented activities such as volunteer work, civic and other group activities.
- III. **Professional Biography.** In this narrative describe your personal feelings and beliefs about teaching; what factors influenced you to become a teacher, whether you have a desire to pursue continued education in your field of study and what you consider to be your greatest contributions and accomplishments in education.
- IV. **Use of \$3,000 Grant.** Explain how you would use the \$3,000 grant to enhance your teaching skills. Please include a budget to show anticipated expenses.
- V. **Letters of Support.** Include three letters of support, one of which must come from a teacher's principal. The other two letters may come from among the following: superintendent, colleague, student, student's parent or civic leader. An effective letter of support would contain evidence of personal knowledge of the teacher and an indication of the qualities that would qualify the teacher to receive the award. These three original letters should be addressed to:

John Randolph Foundation
Attn: Tri-Cities Educator of the Year Program
P.O. Box 1606
Hopewell, VA 23860

Please mail the attachments to John Randolph Foundation Office by 4:00 p.m. on or before April 30. If the due date falls on a Saturday, Sunday or a legal holiday, then it is due the next business day by 4:00 p.m. Please direct any questions to Bonnie Falls at bfalls@johnrandolphfoundation.org or call the office at 804-458-2239.

John Randolph Foundation reserves the right to interview candidates in the final stages of selection.

THE DECISION OF THE SELECTION COMMITTEE IN ALL MATTERS REGARDING THE DRS. SINGH AND BHULLER OUTSTANDING EDUCATOR OF THE YEAR AWARD IS FINAL. CANVASSING ANY JOHN RANDOLPH FOUNDATION TRUSTEE OR EMPLOYEE SHALL RESULT IN IMMEDIATE DISQUALIFICATION. JOHN RANDOLPH FOUNDATION RESPECTS THE PRIVACY OF OUR APPLICANTS. ANY PERSONAL OR FINANCIAL INFORMATION WILL BE USED FOR THE PURPOSE OF ASSESSING THE APPLICATION AND WILL BE MADE AVAILABLE SOLELY TO THE FOUNDATION'S TRUSTEES AND STAFF. WE MAKE EVERY EFFORT TO MAINTAIN YOUR CONFIDENTIALITY.

JOHN RANDOLPH FOUNDATION IS AN EQUAL OPPORTUNITY ORGANIZATION