



IMPORTANT INFORMATION ON AUTOMATED DEBIT SERVICES

John Randolph Foundation now offers a monthly automated debit service. Donors enroll in this program by completing the authorization form and choosing a gift amount for John Randolph Foundation to electronically debit from their bank account each month.

Gifts are posted on the 5th of each month (or the next business day if it falls on a weekend or holiday) and appear on bank statements as “John Randolph” or “John Randolph Foundation”.

John Randolph Foundation will continue to debit the account until we receive notification in writing either by email to kfoster@johnrandolphfoundation.org or by mail to John Randolph Foundation, ATTN: Kevin Foster, PO Box 1606, Hopewell, VA 23860 that the donor wishes to cancel their gift and revoke authorization. We kindly request that donors provide five business days notice to cancel their automated debit service.

GIFT DESIGNATIONS, “IN HONOR OF” AND “IN MEMORY OF”

Monthly gifts can be designated to a specific fund(s). On the authorization form, please list how much of each monthly gift should be applied to the fund(s) as a percentage or an amount. Monthly gifts can also be given “in honor of” or “in memory of” loved ones. If a notification of a gift is requested, we will notify this person each year that the monthly gift remains in effect. Donors may update their gift designations at any time using the authorization form provided.

GIFT RECEIPTS

Donors will receive a gift receipt after their first gift. Thereafter, donors will receive an annual gift receipt in January for all gifts made in the prior calendar year. We are happy to send a receipt each month if the donor notifies us of this preference.

CONFIDENTIALITY

John Randolph Foundation takes our donors’ privacy and personal information very seriously. To protect the confidentiality of donors’ account information, automated debit authorization forms are securely stored on our premises. We do not scan or store bank account information on computers or servers. Information will only be shared with the Foundation staff responsible for processing these transactions. We are honored that donors entrust us with their account information, and we take great pride in keeping that information secure.

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Healthy Communities. Bright Futures.